

# **Office of Drinking Water Fee Schedule**

**Water System Evaluation and Project Review and  
Approval Fees  
WAC 246-290-990**

**Water Works Certification Fees  
WAC 246-292-160**

**Drinking Water Operating Permits Fees  
WAC 246-294-070**

July 2004

# WAC

*Washington Administrative Code*



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For more information or additional copies of this publication contact:

Training and Outreach Section  
Office of Drinking Water  
Department of Health  
PO Box 47828  
Olympia, WA 98504-7828  
(360) 236-3164  
1-800-521-0323

Mary Selecky  
Secretary of Health

Denise Addotta Clifford  
Director, Office of Drinking Water

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## **WAC 246-290-990 Water system evaluation and project review and approval fees.**

(1) The fees for the review and approval of water system plans, project reports, construction documents, existing systems, and related evaluations required under chapters 246-290, 246-291, 246-293, 246-294 and 246-295 WAC are:

(a) Water system plans required under WAC 246-290-100, 246-290-105, 246-291-140, 246-293-220, and 246-293-230.

Project Type	Group B	Group A				
		<100 Services	100 to 500 Services	501 to 999 Services	1,000 to 9,999 Services	10,000 or more Services
Water system plan (New and Updated)	\$134	\$475	\$1,167	\$2,206	\$3,584	\$5,305
Minor water system plan alteration	\$30	\$112	\$284	\$547	\$889	\$1,305

(b) Satellite management agency (SMA) plans for Group A and Group B water systems required under WAC 246-295-040.

Project Type	Total Active or Approved Services				
	<100 Services	100 to 500 Services	501 to 999 Services	1,000 to 9,999 Services	10,000 or more Services
SMA plan for ownership (New and Updated)	\$475	\$1,167	\$2,206	\$3,584	\$5,305
SMA approval amendment	\$99 per hour or appropriate fee from category above, whichever is less				
SMA plan for operation only (New and Updated)	\$1,167	\$1,167	\$1,167	\$1,167	\$1,167

Note: SMAs owning water systems and submitting planning documents to the Department for review shall be charged only the SMA fee.

(c) New plan elements required under WAC 246-290-100, 246-290-105, 246-290-125, 246-290-132, 246-290-135, 246-290-691, and 246-291-140 including:

- (i) Conservation; and
- (ii) Wellhead protection, shall be reviewed separately by the department and the fee assessed shall reflect the time spent for this review and shall be calculated based on ninety-nine dollars per hour. After the initial submittal, updated information shall be reviewed as part of the updated water system plan and the review fee shall be included in the applicable updated plan review fee listed under (a) or (b) of this subsection.

(d) Project reports required under WAC 246-290-110 and design reports required under WAC 246-291-120.

Project Type	Group B	Group A				
		<100 Services	100 to 500 Services	501 to 999 Services	1,000 to 9,999 Services	10,000 or more Services
All types of filtration or other complex treatment processes	\$337	\$687	\$1,067	\$1,546	\$2,132	\$2,827
Chemical addition only, such as ion exchange, hypochlorination, or fluoridation	\$99	\$199	\$337	\$508	\$719	\$962
Complete water system (an additional fee shall be assessed for review of treatment facility, if any)	\$199	\$475	\$753	\$1,100	\$1,513	\$1,994
System modifications requiring a detailed evaluation to determine whether the system, as modified, will comply with regulations (an additional fee shall be assessed for review of treatment facility, if any)	\$134	\$337	\$547	\$824	\$1,167	\$1,573

Note: In accordance with WAC 246-290-125, project reports are not required for minor projects that are described in sufficient detail in an approved water system plan, and have been reviewed as part of the process for approving the water system plan.

(e) Special reports or plans required under WAC 246-290-230, 246-291-235, 246-290-250, 246-290-470, 246-290-636, 246-290-640, 246-290-654, and 246-290-676, and 246-291-230 including:

- (i) Corrosion control recommendation report;
- (ii) Corrosion control study;
- (iii) Plan to cover uncovered reservoirs;
- (iv) Predesign study;
- (v) Uncovered reservoir plan of operation;
- (vi) Tracer study plan;
- (vii) Surface water or GWI treatment facility operations plan;
- (viii) Filtration pilot study; or
- (ix) GWI determination reports, shall be reviewed by the department and the fee assessed shall reflect the time spent for this review and shall be calculated based on ninety-nine dollars per hour.

(f) Construction documents required under WAC 246-290-120 and design reports required under WAC 246-291-120.

Project Type	Group B	Group A				
		<100 Services	100 to 500 Services	501 to 999 Services	1,000 to 9,999 Services	10,000 or more Services
All types of filtration or other complex treatment processes	\$337	\$687	\$1,067	\$1,546	\$2,132	\$2,827
Chemical addition only, such as ion exchange, hypochlorination, or fluoridation	\$99	\$199	\$337	\$508	\$719	\$962
Complete new water system except treatment (an additional fee shall be assessed for review of treatment facility, if any)	\$272	\$613	\$889	\$1,238	\$1,654	\$2,132
New source only (an additional fee shall be assessed for review of treatment facility, if any)	\$199	\$370	\$508	\$687	\$889	\$1,134
One or more of the following submitted as a package and not requiring a detailed evaluation as determined by the department: Water line installation, booster pump station, modifications to source pumping, piping-valving, controls or storage reservoir (an additional fee shall be assessed for review of treatment facility, if any)	\$134	\$234	\$370	\$547	\$753	\$994
Documents submitted for projects such as water line installation, booster pump stations, modifications to source pumping, piping/valving, controls or storage reservoirs as determined by the department where such projects:						
Comply with design standards established by the department;	\$62	\$115	\$192	\$272	\$377	\$496
Are prepared by a professional engineer in accordance with WAC 246-290-040; and						
Do not require a detailed evaluation by the department.						

(g) Existing system approval required under WAC 246-290-140 and 246-291-130. For the purpose of this subsection the department shall determine whether a system is expanding or nonexpanding.

Project Type	Group B	Group A				
		<100 Services	100 to 500 Services	501 to 999 Services	1,000 to 9,999 Services	10,000 or more Services
NONEXPANDING system not requiring a detailed evaluation by the department	\$260	\$522	\$785	\$1,048	\$1,311	\$1,573
NONEXPANDING system requiring a detailed evaluation as determined by the department	\$391	\$785	\$1,189	\$1,573	\$1,968	\$2,362
EXPANDING system not requiring a detailed evaluation by the department	\$522	\$1,048	\$1,573	\$2,099	\$2,626	\$3,150
EXPANDING system requiring a detailed evaluation as determined by the department	\$654	\$1,311	\$1,968	\$2,626	\$3,281	\$3,939

(h) Monitoring waivers requested under WAC 246-290-300.

Project Type	Group B	Group A				
		<100 Services	100 to 500 Services	501 to 999 Services	1,000 to 9,999 Services	10,000 or more Services
Inorganic chemical monitoring waiver	Not applicable	\$86 per source	\$119 per source	\$150 per source	\$182 per source	\$214 per source
Organic chemical monitoring waiver	Not applicable	\$156 per source	\$219 per source	\$285 per source	\$348 per source	\$412 per source
Use waiver	Not applicable	\$187 per source	\$252 per source	\$324 per source	\$380 per source	\$444 per source
Area wide waiver renewal	Not applicable	\$187 per source	\$233 per source	\$278 per source	\$324 per source	\$357 per source
Inorganic chemical monitoring waiver renewal	Not applicable	\$47 per source	\$60 per source	\$73 per source	\$86 per source	\$99 per source
Organic chemical monitoring waiver renewal	Not applicable	\$92 per source	\$131 per source	\$171 per source	\$208 per source	\$246 per source
Use waiver renewal	Not applicable	\$131 per source	\$176 per source	\$219 per source	\$265 per source	\$310 per source
Coliform monitoring waiver including departmental inspection requested by purveyor	Not applicable	\$401	\$496	\$631	\$803	Not applicable
Coliform monitoring waiver with third-party inspection report	Not applicable	\$124	\$124	\$124	\$124	Not applicable



- (i) Other evaluations and approvals. As applicable, these fees will be charged in addition to the basic fees assessed under (a) through (h) of this subsection.

Project Type	Group B	Group A				
		<100 Services	100 to 500 Services	501 to 999 Services	1,000 to 9,999 Services	10,000 or more Services
Well-site evaluation and approval including the site inspection and hydrogeologic information review.	\$199	\$299	\$352	\$437	\$547	\$687
Regulatory monitoring plan <sup>1</sup>	No plan required	\$192	\$260	\$326	\$391	\$456
Unfiltered system annual comprehensive report	Not applicable	\$391	\$654	\$917	\$1,179	\$1,441
Water system compliance report	\$112	\$112	\$112	\$112	\$112	\$112

<sup>1</sup> A comprehensive document containing coliform, inorganic chemical and organic chemical monitoring plans in accordance with WAC 246-290-300.

- (2) To determine the appropriate fee for a noncommunity system, calculate the service equivalent to taking the average population served each day of operation and dividing by twenty-five for a transient noncommunity (TNC) system and two and one-half for nontransient noncommunity (NTNC) system. Use the number of service equivalents to find out what Group A size category to look under and submit the appropriate fee. (All noncommunity systems are Group A systems as described in WAC 246-290-020).

- (3) Additional review and approval fees may be assessed as follows:

- (a) The basic fee covers an evaluation, or the review of an initial submittal and one resubmittal if required. If additional resubmittals are required, an additional twenty-five-percent of the original fee will be assessed for each additional resubmittal. For water system plan and SMA plan preparation, the basic fee also covers a preplanning conference. When the department is asked to participate in other meetings involving the plan such as community meetings, public hearings, or meetings with elected officials, the department is authorized to charge additional fees at the rate of ninety-nine dollars per hour;
- (b) Fees for department project approval based on local technical review will be determined on a case-by-case basis as outlined in the applicable memorandum of understanding between the department and the respective local agency;

(c) Fees for services which the department determines are not described under subsection (1) of this section, will be calculated based on a rate of ninety-nine dollars per hour. Examples of these services include, but are not limited to:

- (i) Review and inspection of water reuse projects;
- (ii) Collection of water quality samples requested by purveyor;
- (iii) Review of alternate technologies requested by purveyor, manufacturer or authorized representative;
- (iv) Sanitary surveys, including the time spent as part of annual on-site inspections for systems under WAC 246-290-690(3) that is in addition to the time necessary to assess watershed control and disinfection treatment; or
- (v) Well field designations; or
- (vi) Transfers of ownership under WAC 246-290-035 pr 246-294-060.

(d) Additional fees assessed by the department shall be billed to the purveyor using an itemized invoice.

(4) If the Legislature revises the water system operating permit fee under RCW 70.119A.110 to incorporate into it one or more fees for service currently assessed separately under this section, and the purveyor has paid that consolidated fee, the department shall not assess or collect a separate fee under this section for any such service.

(5) All fees required under this section except as noted in subsection (3) of this section, shall be submitted prior to the department's approval. **Payment of fees shall be in the form of a check or money order made payable to: The Department of Health, P.O. Box 1099, Olympia, Washington 98507-1099.** Payment of a fee shall not guarantee approval of the submitted document or evaluation request.

(6) Purveyors unable to determine the appropriate fee payment to submit should contact the department.

[Statutory Authority: RCW 43.70.250 and 70.119.160. 04-12-123, § 246-290-990, filed 6/2/04, effective 7/3/04. Statutory Authority: RCW 43.70.250, 43.20B.020, and 70.119.160. 03-13-028, § 246-290-990, filed 6/10/03, effective 7/11/03. Statutory Authority: RCW 43.70.250 and 70.119.160. 02-01-065, § 246-290-990, filed 12/14/01, effective 1/14/02. Statutory Authority: RCW 43.70.250. 00-02-015, § 246-290-990, filed 12/27/99, effective 1/27/00; 99-12-022, § 246-290-990, filed 5/24/99, effective 6/24/99. Statutory Authority: RCW 43.20B.020. 98-11-068, § 246-290-990, filed 5/19/98, effective 6/19/98; 97-12-032, § 246-290-990, filed 5/30/97, effective 6/30/97; 95-20-079, § 246-290-990, filed 10/4/95, effective 11/4/95; 93-01-006 (Order 315), § 246-290-990, filed 12/3/92, effective 1/3/93. Statutory Authority: RCW 43.70.040. 91-02-049 (Order 121), recodified as § 246-290-990, filed 12/27/90, effective 1/31/91. Statutory Authority: RCW 43.20A.055. 87-14-066 (Order 2493), § 440-44-048, filed 7/1/87; 83-14-038 (Order 1980), § 440-44-048, filed 6/30/83.]

## WAC 246-292-160 Water works certification fees.

### (1) Operator fees:

- (a) Applicable fees are listed in Table 2 of this section;

Table 2  
Water Works Operator Fees

Operator Classification	Application Fee	Reapplication Fee	Annual Renewal Fee	Late Fee
WTPO	\$68	\$33	\$33*	\$27**
WDM	\$68	\$33	\$33*	\$27**
WDS	\$68	\$33	\$33*	\$27**
CCS	\$40	\$33	\$33*	\$27**
BAT	\$40	\$33	\$33	\$27
BTO	\$40	\$33	\$33	\$27

\* The annual renewal fee for a WTPO, WDM, WDS and CCS certification is thirty-three dollars regardless of the number of classifications held.

\*\* The annual late fee for a WTPO, WDM, WDS, and CCS certification is twenty-seven dollars regardless of the number of classifications held.

- (b) A late fee shall be assessed to operators failing to submit the required fee within the time period specified on the renewal form; and
- (c) The fee for application for reciprocity is one hundred thirty-eight dollars per classification.

### (2) Group A system fees:

- (a) Applicable fees are listed as indicated in Table 3 of this section.

Table 3  
Annual System Certification Fees

System Size. * (Number of Equivalent Services)	System Fee
Less than 601 Services	\$103
601 through 6,000 Services	\$313
6,001 through 20,000 Services	\$417
More than 20,000 Services	\$629

\* Systems designated by the department as approved satellite management agencies (SMAs) shall pay a fee based on total services in all systems owned by the SMA.

- (b) Group A system fees shall be paid in conjunction with the system's annual operating permit fee required in chapter 246-294 WAC.
- (c) A late fee shall be assessed against any system for failing to submit the applicable fee to the department within the designated time period. The late fee shall be based on the water system's classification and shall be an additional ten percent of the applicable system fee or twenty-seven dollars, whichever is greater.
- (d) The system fee for issuance of a temporary certification shall be sixty-nine dollars for each temporary position.
- (3) Fees are nonrefundable and transfers of fees are not allowable.
- (4) **Payment of fees required under this chapter shall be in the form of a check or money order made payable to the department of health and shall be mailed to Department of Health, P.O. Box 1099, Olympia, Washington 98507-1099.**

[Statutory Authority: RCW 43.70.250 and 70.119.160. 04-12-123, § 246-292-160, filed 6/2/04, effective 7/3/04. Statutory Authority: RCW 43.70.250, 43.20B.020, and 70.119.160. 03-13-028, § 246-292-160, filed 6/10/03, effective 7/11/03. Statutory Authority: RCW 43.70.250 and 70.119.160. 02-01-065, § 246-292-160, filed 12/14/01, effective 1/14/02. Statutory Authority: Chapter 70.119 RCW and Safe Drinking Water Act, Public Law 104-182; 64 F.R. 5916 - 5921. 01-02-070, § 246-292-160, filed 12/29/00, effective 1/29/01. Statutory Authority: RCW 43.70.250. 00-02-015, § 246-292-160, filed 12/27/99, effective 1/27/00; 99-12-022, § 246-292-160, filed 5/24/99, effective 6/24/99. Statutory Authority: RCW 43.20B.020. 98-12-015, § 246-292-160, filed 5/22/98, effective 6/22/98. Statutory Authority: Chapter 70.119 RCW. 94-04-004, § 246-292-160, filed 1/20/94, effective 2/20/94.]

## WAC 246-294-070 Fees.

(1) The fees for Group A water system operating permits shall be indicated in Table 2.

Table 2 Operating Permit Fees

Classification	Fee
0 – 14 services	None
15 – 49 services	\$25 per year
50 – 3,333 services	\$1.50 per service per year
3,334 – 53,333 services	\$4,999.50 + .10 per service over 3,333 services per year
53,334 or more services	\$10,000 per year
Satellite System Management Agency (based on total services in all systems owned by SMA)	\$1 per service per year or the fee from the appropriate category above, whichever is less
New Group A water system	One-time charge of \$5 per service
Late charge	Additional 10% of applicable charge stated above or \$25, whichever is greater

(2) For NTNC and TNC systems, owners shall pay the applicable fee from Table 2 based on equivalent number of services. Population information used in calculating equivalent number of services shall come from the WFI. The following formulas shall be used in determining equivalent number of services:

(a) For NTNC divide the average population served each day by two and one-half; and

(b) For TNC divide the average population served each day by twenty-five.

(3) Where systems serve both resident and nonresident populations, the permit fee category shall be determined by adding the number of services and an equivalent for the nonresident population served.

(4) In addition to submitting an annual fee, all new Group A water systems shall be charged a one-time fee of five dollars for each service or equivalent, based on the department approved design or as-built approval (see WAC 246-294-030(4)).

(5) Any county or SMA assuming ownership of a Group A water system, or court appointed receiver of a Group A water system shall be exempt from the operating permit fee for a period of one year after the next renewal date.

[Statutory Authority: Chapter 70.119A RCW. 93-03-047 (Order 325), § 246-294-070, filed 1/14/93, effective 2/14/93.]